Summer 2020 Community Resident Assistant (RA) Role Description

Undergraduate residential summer Community Resident Assistants (CRAs) play a critical role in the creation of safe, inclusive residential communities that support student health and well-being. CRAs are expected to be role models for responsible behavior, personal integrity, and the exercise of mature, sound judgment in their interactions and relationships with residents. Summer CRAs serve as members of a team led by Residential Education Resident Deans (RDs); are expected to work closely and maintain regular communication with professional support staff throughout the duration of their appointment; and are ultimately accountable to the Senior Associate Dean in Residential Education.

Summer CRA Responsibilities

Resident Support and Engagement

● Welcome and integrate residents who move into residence.
● Be accessible and engage with residents at various times throughout the week and weekends.
● Maintain positive peer-leader relationships and support residents’ needs and goals.
● Be visible, available, and approachable to residents.
● Develop opportunities for individual residents to contribute to the building of community and a sense of belonging.
● Serve as a liaison to and representative for the support services that are offered through Vaden Health Center.
● Engage with your RD to learn about and apply support/resources to your community as it applies to student needs:
  ○ Equity and Inclusion
  ○ Building a Culture of Consent and Title IX
  ○ Alcohol and Other Drugs
  ○ Emergency Protocols and Procedures
  ○ Shelter-in-Place protocols
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Conflict Resolution
- Empower and educate residents to resolve and mediate low-level conflicts.
- Mediate conflicts among residents as they arise.
- Notify Residence Dean immediately of any escalated conflict among residents.

Policy
- Utilize an educational approach in addressing policy issues with residents, as well as the impacts of their behavior on other residents and the community.
- Notify the RD of policy concerns, work with an RD to proactively educate residents, uphold mandatory reporting, and role model University policy.

Crisis Response
- Understand and follow the procedures provided in the student staff guidelines (distributed at student staff training).
- Contact RD for consultation and support.

Administration
- Maintain regular communication with professional staff in Residential Education and Residential & Dining Enterprises residence activities and operations.
- Be aware of Environmental Health & Safety services and support available to the campus community, especially in response to COVID-19 circumstances. This includes specific hygiene training and upholding University protocols regarding social distancing and shelter in place.
- Work with your RD to ensure that the residence maintains a basic level of cleanliness and safety. Notify the appropriate offices of residence issues/needs. Maintain a detailed inventory of residence-owned items. Lead the residence closing process in conjunction with other CRAs.