OKADA HOUSE 2014-2015 ETHNIC THEME ASSOCIATES (ETAs)

Okada House is looking for ETA applicants with the following qualifications:

1. Evidence of having knowledge about Asian and Pacific Islander (API) issues;
2. Passionate about sharing API knowledge with residents; Commitment to developing a knowledge base across Okada on API issues; Experience creating community across racial differences, preferably through educational programming on API experiences in particular, and on multicultural and race issues in general;
3. Committed to, and enthusiastic about, participating fully as a member of the Okada Residence Staff team.

ETAs will be compensated with a quarterly stipend (approximately $1000 each quarter) and single room.

ETAs will be supervised by the Resident Fellow, who is committed to developing the ETAs potential of individual staff members and also of the staff as a team.

Students of all cultural, racial, and other identities are invited to apply.

JOB DESCRIPTION

1. Develop programs, projects and events that inform and develop understanding of diversity issues in general, and Asian/Pacific American phenomena and issues in particular:
   • As a member of the ETA team and in consultation with other staff, develop a year long educational programming plan to be carried out by the ETA team and individual ETAs, in collaboration with other Okada staff.
   • Advise priority residents in the planning and execution of their programs. Develop programming plans and implement them according to a quarterly calendar.
   • Organize ad hoc events to respond to needs as they arise or to take advantage of opportunities for programming.
   • Record all programs, projects and events.

2. Manage the Okada Teahouse as a vehicle for ETA programs and Wilbur-wide community building, according to a program plan, including criteria for teahouse use, system for access, and general management.

3. Plan, organize, and implement a priority system for residents to contribute to Okada programming.

4. Play a key role in the organization of API Heritage Month events in May in coordination with the A3C and API student groups.
5. Assist in the development of a community for all residents at Okada:

- Model behavior that is reflective of mutual respect, generosity, and community spirit.
- Be present and engaged with residents, both in Okada House and in the dining hall.
- Support house programs by attending the majority of house events, especially the significant house-wide activities.
- Encourage and facilitate, honest, open, and informed discussion on a variety of issues, especially those most closely related to the Asian American theme aspect of Okada, whether they are part of formally organized programs or serendipitous occurrences in the course of daily living in the dorm.

6. Perform general staff functions as part of the Okada Residential Education Staff:

- Participate in Okada Staff retreats and staff training.
- Attend training as required and scheduled by the Residential Education office.
- Attend weekly Okada Staff meetings and other meetings as scheduled.

7. Develop community and foster interactions across campus, both within the API community and the other ethnic theme houses, and also, encourage cross-cultural exchanges with other communities.

APPLICATION QUESTIONS/MATERIALS

A. REFERENCES
Please provide three references (RF, RA Res Ed Staff, faculty, advisor, etc., but no more than one student reference) who the RF can contact during the selection process.

B. PERSONAL STATEMENT
Please write thorough responses to each of the following questions:

1. What do you think ethnic theme houses in general and an Asian American theme house in particular should contribute to all residents who live in it AND to the wider Stanford community?
2. What are you able and willing to contribute that will ensure Okada fulfills its function as an Asian American theme house?
3. What in your background would provide strong evidence of your ability and willingness to make the contributions you describe?
4. What would you hope to gain from serving as an ETA at Okada?

C. RESUME
Please attach your current resumé (PDF).